CARDD Form

Collaborative Approach to RedCap Database Development

Prior to starting a database build DomStat will supply DomStat needs... ☐ Preliminary data dictionary □ Protocol ☐ Preliminary RedCap project □IRB number ☐ Complete RedCap project ☐ PI name □ All CRF's and all surveys • Indicate visit windows Indicate CRF Schedule Indicate visits Indicate values with clinical Your study has been approved Start Provide the items in the check list significance to DomStat • Who will be filling each form o Patient/ Clinician/ DomStat will have prepared a data dictionary Coordinator Phase 1 Review the data dictionary thoroughly ☐ Is this a multi-site study? Only at for variable labels, skip logic, flags, missing items UCLA? ☐ Indicate randomizing protocol Return the reviewed Data Dictionary Phase 2 □ UCLA Hipaa Certification DomStat will begin to write a formal RedCap • Finish video and complete certification A preliminary version of the RedCap will be □UCLA RedCap application available Phase 3 thoroughly check for inconsistencies; • Provide this to the report to DomStat coordinator and DomStat ☐ Roster of study staff participating Continual checking of the database and it's structure until the database has been Indicate how much access completed those will have • Design/ Entry/ Analyze

Instruments and Events make a Schedule **Events or Visits** Refer to the events that a patient Instruments will need to participate in. When will data be collected They are the CRF's that will be asked. not all CRF's are asked every visit Pre-**Data Collection Instrument** Surgery 1-7 Days 03-04-2019 03-19-2019 month Surgery Information Missed Study Visits Consenting Check List Inclusion/Exclusion Criteria Randomization Form Demographics Medical History Biological Parent Medical History Schedule A combination of the CRF's and visits and will infrom us of when each CRF will be asked

Instruments are your CRF's/Surveys. This is how we group and organize all the information that will be gathered.

Events are when the data is collected. It is possible to only have one event, or occurrence of data collection, but usually there are multiple occasions when data will be collected.

Schedule is the grid below- it will indicate what instruments will be asked and when they are collected.

To begin the creation of your RedCap database follow the link bellow and complete the survey as much as possible.

Prior to beginning the survey please make sure you have gathered all the information above

Begin Survey